

PEACE CORPS

Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

Date: July 3, 2012

Peace Corps intends to offer a firm-fixed price contract for **Large UPS and cabling**

Interested vendors should submit a quote for the services as described in this RFQ.

Quotes are due by the following address by 7:00 p.m. on **July 15, 2012**

To request a site visit, call 9802003114. To request a detailed floor plan, send an email with contact information to: mtamang@peacecorps.gov

Any questions regarding the RFQ may be addressed to the same person. No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

Name: Shailendra Manandhar

Address: Peace Corps Nepal (c/o US Embassy Kathmandu; Phora Durbar compound)

Email: smanandhar@peacecorps.gov

Telephone: 9802003113

A. Price/Period of Performance:

Period of performance: 4 weeks

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

A. Statement of Work/Specifications

Centralized UPS for IT equipments

- To provide branded UPS (capacity around 20 KVA)
- To advise on / provide proper diagram before and after work completion
- To do separate electrical wiring work in entire building (Rooms) with power outlets (Can hold multiple plugs)
- To provide standard Cable and accessories
- Cable should be properly arranged inside the surface raceway.
- Proper labeling of the power outlets – separation between main power outlet and UPS power outlet.
- To provide with a regular maintenance cost
- Any Warranty offered by Supplier, if applicable (product and service)
- To provide training (some staffs) – Handling and check-up method.
- Debris removal and cleaning

B. Location of Work

Peace Corps Office Maharajgunj

C. Delivery Schedule

Start of works: August 15, 2012

Completion of works: September 15, 2012

Delivery Location:

Peace Corps Office Maharajgunj

D. Acceptance Criteria

The quality of estimate preparation (the level of elaboration and comprehensiveness of estimate);
The Standard quality of materials offered;
The possibility of performing work on weekends and after hours;
Cost of the material and the service

E. Contract Terms and Conditions

As stated in the standard Peace Corps Firm Fixed Price contract.

F. Peace Corps Payment Schedule and Terms

Supplier will receive payment in approximately 30 days after acceptance and receipt of valid/accurate invoice. Payment terms are negotiable

G. Evaluation Factors:

Award will be made after consideration of the following factors as marked below:

☒ Price
☒ Delivery Timeframe
☐ Payment Terms
☒ Warranties
☒ Past Performance/Reference Checks
☒ Other (the quality of estimate preparation (the level of elaboration and comprehensiveness of estimate), The Standard quality of materials offered, The possibility of performing work on weekends and after hours, Cost of the material and the service)

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

H. Instructions to Vendors:

- a. Please read RFQ in its entirety including factors that will be considered in making award.
- b. Provide a detailed estimate by due date.
- c. The quoted terms and prices cannot be increased at a later time.

I. Other Terms/Items Offered at No Additional Cost:**SUPPLIER AUTHORIZED REPRESENTATIVE**

Name: _____ Position/Title: _____

Signature: _____ Date: _____

Phone: _____ Email: _____